

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: L Robert Kimball & Associates, Inc  
 Region/Locality: Blue Ridge Region  
 Period: June, 2004

Activity Report			
Task	Locality	Hours this period	Comments
<b>Active Tasks</b>			
<b>Planning</b>			
<i>Review outstanding items for Counties no longer covered under contract and determine what items can be completed this month.</i>	<i>Region</i>	<i>8</i>	
<b>WSP/LEC Assistance</b>			
<i>Completed CRS for NPI for Danville PSAP; this is for NPI's network build out</i>	<i>Danville</i>	<i>3</i>	
<i>Completed P2 PSAP Survey for T-Mobile</i>	<i>Danville</i>	<i>3</i>	
<i>PSAP meeting with Vinton to discuss and resolve outstanding P2 issues and cell tower routing.</i>	<i>Vinton</i>	<i>14</i>	
<i>Contact Verizon to follow up on PSAP outstanding issues, including one push button wireless transfer from Roanoke City to Roanoke County, a request for a copy of Verizon ALI database, and problems with Magic call summary reports</i>	<i>Roanoke</i>	<i>4.5</i>	
<i>Attend conference call with Sprint to resolve trunking confusion at Sprint</i>	<i>Floyd</i>	<i>2</i>	
<i>Complete P2 PSAP Survey for T-Mobile</i>	<i>Vinton</i>	<i>2.5</i>	
<i>Follow up on Sprint contract status</i>	<i>Floyd</i>	<i>2</i>	
<i>Coordinate scheduling of drive retesting with Triton</i>	<i>Danville</i>	<i>1</i>	
<i>Coordiante scheduling of drive testing with Verizon</i>	<i>Vinton</i>	<i>1</i>	
<i>Review of regional deployment status with carriers</i>	<i>Region</i>	<i>1</i>	
<b>Cutover Assistance</b>			
<b>CPE Assistance</b>			
<b>Mapping</b>			
<b>Cost Recovery, True Up Assistance</b>			
<b>Installation Oversight</b>			
<i>Update client in changes of project staff, review outstanding issues for reassignment</i>	<i>Region</i>	<i>0.5</i>	
<b>Project Reporting &amp; Status Review</b>		<i>2</i>	

<i>Total Hours This Reporting Period</i>		44.5	
<b>Completed Tasks</b>			
<b>Issues of Importance</b>			
<b>Issue</b>	<b>Actions Proposed to Resolve Issue</b>		<b>Comments</b>
<i>Complete network installation for wireless calls at Floyd County</i>			<i>Floyd</i>
<i>Begin installation of mapping display system</i>	<i>Coordinate completion of contract</i>		<i>Patrick</i>